UNI SPORT CLUB CONSTITUTION/BYLAWS OUTLINE

THIS IS AN OUTLINE SETUP TO HELP UNI SPORT CLUBS WRITE AND EDIT THEIR CLUB CONSTITUTIONS AND BYLAWS.
This is a reference, not guidelines, on how to write a constitution and/or bylaws documentation. Remember your sport club is only as strong as its Constitution and Bylaws.

Article I: SPORT CLUB NAME
1. Club Name (This student organization shall be known as…)

Article II: PURPOSE
1. General Purpose Statement
2. Competitive Purpose Statement
3. Learning Purpose Statement
4. Philosophical Statement

Article III: MEMBERSHIP
1. Who are members…
2. Expectations of participation...
3. Statement of Dues
4. Revoking membership…
5. Statement of discrimination…

Article IV: MEETINGS/COMMITTEES
1. Purpose of meetings
   a. Procedures
   b. Meeting schedule
   c. Meeting quarm
2. Sport Club Council meetings
3. Propose of committees
   a. Procedures
   b. Committee schedule
   c. Committee quarm

Article V: OFFICERS
1. List Positions, detailed duties, length of term

Article VI: ELECTIONS
1. When elections are held
2. Procedures of election
3. How voting occurs
4. Procedures for impeachment
5. Procedures for re-elections

Article VII: FUNDS
1. Dues
   a. Usage
2. Budget statement
3. Fundraiser
4. Sponsorships
Article VIII: AFFILIATIONS
   1. List each
      a. Who and what purpose are you affiliated…
         i. Contact information for the affiliate

Article IX: ADVISOR
   1. What the qualifications
   2. Process of finding
   3. Length of term

Article X: COACH/INSTRUCTOR
   4. What the qualifications
   5. Process of hiring
   6. Length of term
   7. Current hired coach/instructor and ending date of hired agreement

Article XI: AMENDMENTS/RATIFICATIONS
   1. When amendment are made
   2. How amendment are made

BY-LAWS
   (Are rules written to support the principles written with each article of the constitution)

Example
   SECTION 1: Sport Club Name
      1.1 To change the name of the sport club there must be a majority vote of 4/5 of a quarm consisting of a greater than 89% of voting membership.
      1.2 The name change must be approved by the UNI-WRS Sport Club Coordinator
      1.3 The name change must be submitted to the UNI NISG council when approved by the UNI-WRS Sport Club Coordinator.